

## MCAA PTCO Meeting Agenda 1/8/2024

### PTCO Association Meeting

Video call link: <https://us06web.zoom.us/j/84630624341>

- Meeting Call to order at 7:16pm
- Approval of previous meeting minutes 1)Kandee, 2) Brandi
- treasurer's report
  - a. outgoing \$ 2,411.21
  - b. incoming \$ 1483.86
  - c. PTCO total \$ 8817.42
  - d. Drama Total \$ 2502.59
  - e. Total Combined: \$11320.01

### **NEW BUSINESS:**

- Conversion to 501(c)3:
  - o Need approval to pay for all State/Federal registrations up to \$500 1)Brandi, 2)Kandee

The Newly elected vice president and treasurer couldn't take over the previous Bank account due to the previous account being incorrectly set up. Kandee and Mandie have since opened a new account that is now set up correctly for the organization.

- Vote Needed to Move funds from our Previous Bank Account over to the New Account, as well as open up a separate savings for Drama funds.

Quorum agreed to transfer all funds except \$100 for any outstanding checks.  
1)Brandi 2) Kandee

- Vote needed to transfer \$5000 Into savings account. 1) Brandi, 2)Kandee
- Upcoming Events:
  - a. **Dance Recital Concessions 1/10 & 1/11**

Mandie states that a donation request for coffee has been made to starbucks marysville.

**b. Buggy Malone Concessions 1/25,1/26,1/27**

Kandee requests a Sign Up Genius be made for this soon. Given that there are a lot of donation needs right now with Dance Performance, Winter Ball Dance, and Concessions we may not get a lot of donations and may have to use our allotted \$200 budget.

**c. Honor Roll assembly: Date 1/19/2024. 11-1130am. 295 Students**

**The budget for student awards made 10/30/2023 was \$1545. - Kim had submitted the ideas to the board in the previous meeting.**

**Budget Items:**

- a. Vote to pay for printing of Materials Needed for Music Departments fundraising. As well as envelopes and labels for ordering/money keeping for students. Up to \$150. 1) Brandi  
2) Kandee**

**Fundraising Committee report: Misty**

- a. PieOlogy event dec 7,2023  
b. BAND Fundraiser Dec ONLINE only:*

*(Misty was unable to attend)*

**open floor:**

**Teacher appreciation gift of the month (Brandi) -Theme is “Tea and Honey Bears”** Mr. Preston suggests 1/17/2023, Committee can meet 745am Tuesday 1/16/2024.

Meeting Closed at 7:45pm

Attendance:

Kandee Swindle

Mandie Oxendine

Eric Preston

Brandi Schwartz

Carlton Oxendine